

Charge Description	Current charge (2011/12) £'s	Proposed Charge £'s	% Increase	Comments
Births, Marriages & Deaths				
Statutory marriage & civil partnership services held in the register office	43.50	43.50	0%	This is a statutory fee which cannot be changed
Designation of a private premises as an approved premise. Council Premises charged advertising cost only	999.00	200.00	-80%	Approved premises for marriage and civil partnership can now be advertised on the Council website as opposed to the local press before. This reduces costs. A lower fee will attract new businesses and allow the service to raise revenue by conducting more outside weddings. This reduction has the aim of assisting local businesses and increasing choice for couples looking to get married or form a civil partnership.
Statutory marriage & civil partnership services held in the Civic Suite:				
Ceremony Room:				
Monday, Tuesday, Wednesday, Thursday	90.00	100.00	11%	Benchmarking has been done and fees remain competitive. This increase will allow the service to move closer to cost recovery
Friday	125.00	140.00	12%	A higher fee is justified on a Friday to reflect and manage increased demand. Fees will still be competitive
Saturday	160.00	190.00	19%	Fees were below those of neighbouring boroughs. The increase will bring them more inline and help cover the service costs. A higher fee reflects high demand for Saturday weddings.
Valentines Day	N/A	140.00	0%	This fee is the same as that for ceremonies on a Friday and is a tool for managing demand. Each couple will also receive a rose / flower
Council Chamber (Saturdays)	300.00	350.00	17%	The Council Chamber is now proving more popular. The previous fee was undervalued. 2012/13 may present increased porter or room hire costs which are factored in here. This fee is below that charged by many other councils.
Council Chamber (Multi Use)	N/A	190.00	0%	This new fee will allow the service to respond to peaks in demand by opening up the Chamber on busy weekends. Couples that may not wish to have a wedding or civil partnership at the full Chamber fee will be willing to pay the Saturday Civic Suite price in order to get married on the day of their choice. The service has done well to keep waiting times for marriage ceremonies down. This new service will allow this to continue whilst bringing in additional revenue to move the service closer to cost recovery.
Committee Rooms 1&2 (all times)	150.00	100.00	-33%	This reduction is to bring pricing into line with what is on offer. The service has been limited in its use of the Committee Rooms in the past owing to lack of people willing to pay the fee. A reduced fee will grow this market and allow the service to increase capacity and reduce waiting times for marriage and civil partnership ceremonies at busy times. The fee is the same as the Civic Suite Monday to Thursday fee. The service will only be offered at times when waiting times in the Civic Suite look likely to be too long.
Committee Rooms 1+2 combined (Monday to Friday)	N/A	190.00	0%	This new fee will allow the service to offer large weddings to groups of over 50 people during the week when the Council Chamber is not available. This will take pressure off the Civic Suite and allow couples to invite more guests to their weddings.
Notices for marriage & civil partnership	33.5	33.50	0%	This is a statutory fee that cannot be changed
Additional Saturday 5pm and walk in + notice fee	10	11.50	15%	The service charges a premium to couples giving Notice of Marriage or Civil Partnership on a Saturday. The standard notice fee is £33.50. Increasing the additional Saturday fee to £11.50 will control demand for this popular service. For a couple the collective cost of giving notice with fee will increase from £87 to £90. Rounding the overall figure to £90 will reduce the amount of change the service needs to give out. Cash handling incurs a cost to the service. As Saturday notice appointments are proving popular evening Notice appointments will be rolled out at the same additional fee. Customers that are seen on a walk-in notice basis will also be charged this fee.
Birth, death, marriage & civil partnership certificates	3.50 (current); 7.00 (archived) 9.00	3.50 (current); 7.00 (archived) 9.00	0%	This is a statutory fee that cannot be changed

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Issue of Birth, Marriage or Death certificate on day of request (admin fee)	10.00	11.00	10%	A copy of an archived certificate costs £9. By increasing the same day fee to £11 customers can be charged a round £20 for each transaction which makes managing change easier. General Register Office feedback also suggests the £10 fee is undervalued. It is proposed customers will get a certificate at 3.30pm the same day if they pay the £11 fee in addition to the certificate fee
Issue of Birth, Marriage or Death certificate 1 hour service (admin fee)	N/A	21.00		Inspections by the General Register Office concluded that the current £10 fee was undervalued as customers were getting certificates for £10 extra in 1 hour which is considerably below what some other boroughs are charging. To reflect the cost and disruption of offering a 1 hour service it is proposed to charge a new £21 fee in addition to the certificate fee. This is inline with what other boroughs do. Customers can still get same day certificates for £11 plus certificate fee or can collect or have posted to them certificates after two clear working days for the statutory fee.
Attending approved premises for weddings & civil partnership ceremonies	365.00 (weekday) 425.00 (Sat) 490.00 (Sun) 500.00 /BH	400.00 (weekday) 450 (Sat) 525 (Sun) 1000.00 /BH and Sunday before bank holiday Special bank holidays including Easter Sunday 1500.00	10%	Fees will remain competitive and allow the Council to move closer to cost recovery. Weddings on Bank Holidays incur additional staff costs which are factored into the new fees. A new fee is proposed to cover special bank holidays such as additional government announced holidays and Easter Sunday. This fee is aimed at managing demand and to cover the considerably increased staff costs.
Attending approved premises for weddings & civil partnership ceremonies (CHURCH)	83.50	83.50	0%	This is a statutory fee that cannot be changed
Religious building certification inc religious venues for civil partnerships	28 (worship) 120 (marriage)	28 (worship) 120 (marriage)	0%	This is a statutory fee that cannot be changed
Public search of records	18	18.00	0%	This is a statutory fee that cannot be changed
Postage fee standard class	N/A	1.00	0%	This fees brings the service into line with what many others boroughs do. Postage is a cost to the service which this fee will cover. Customers will be invited to send in a SAE or collect if they wish to avoid the fee
Postage fee recorded or overseas	N/A	5.00	0%	Certificates are regularly sent overseas. This fee will reflect the cost of postage
Issuing of a letter	N/A	10.00	0%	Customers occasionally ask for special letters to be written, for example confirming that they have a wedding booked. All couples get given paperwork free of charge. This fee reflects the time and cost of writing bespoke letters that go beyond the services obligation to the customer.
Renewal of marriage vows / naming / commitment ceremonies in Civic Suite	150	SEE BELOW		SEE BELOW
Ceremony Room: Renewal of Vows / Naming (inclusive of VAT)	150.00	290.00	93%	These ceremonies incur both VAT and a £50 fee to the supplier or ceremony packs. Once these costs are factored in these non statutory services are not viable to offer. The planning and preparation of the ceremonies is also labour intensive. The new fees will allow VAT, the cost and time of preparing ceremonies to be factored in. This will allow the service to relaunch its Naming and Renewal of Vows programme and allow a better service to be offered.
Renewal of vows and naming / commitment ceremonies at approved premises (inc VAT)	365.00 (weekday) 425.00 (Sat) 490.00 (Sun) 500.00 /BH	540 (weekday) 600 (Sat) 690 (Sun) 1260 /BH and Sunday before bank holiday Special bank holidays including Easter Sunday 1860	48%	Please see comments above. The special Bank Holiday fee is aimed at managing demand and higher staff costs.
Nationality Checking Service: (inclusive of VAT)				

Single Applicant	48.00	50.00	4%	This fee will allow the service to remain competitive
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Couple	72.00	N/A	0%	Processing a couple takes as much time as processing to two adults whilst the income generated is less. This fee is being withdrawn for this reason. Each partner will now pay the single adult fee. This will also make the service more inclusive as currently only couples that are married or in a civil partnership qualify for the couples fee.
Child	24.00	25.00	4%	
Follow up visit	N/A	20.00	0%	Currently people whose Nationality application is not complete are seen again free of charge. This means the slot cannot be used to generate income. This fee allows some of the cost of a follow up visit to be covered instead of charging the customer in full for a new appointment
Private Citizenship Ceremony Monday to Thursday. Ceremonies at approved premises charged at wedding fees plus VAT	100.00	120.00	20%	This fee now incorporates the VAT that is charged. The actual ceremony income to Haringey is the same as a Monday to Thursday wedding fee.
Private Citizenship Ceremony Friday	N/A	170.00	0%	This new service will allow ceremonies to take place on Fridays at the Friday wedding fee plus VAT. This will allow an enhanced service to be offered.
Private Citizenship Ceremony Saturday	N/A	230.00	0%	As above but the Saturday wedding fee plus VAT
Ceremony planning meeting - RO	N/A	30	0%	This new fee will allow couples to come in and plan their ceremony with a Registrar. Access to the Superintendent Registrar would still be free and couples will be given new tools to plan their own ceremonies online. Couples getting married at outside venues like Alexandra Palace will be offered a free meeting in the Register Office.
Ceremony planning meeting - Approved premises	N/A	200	0%	This fee reflects the lost income by taking a Registrar out of the office. Couples can avoid the higher fee by coming into the office.

Any ceremony conducted from 4.30pm onwards will be charged double the daytime fees

AVERAGE INCREASE 5%